

AGENDA

Utah Counties Indemnity Pool Board of Directors Meeting

UAC/UCIP Offices, 5397 S Vine St, Murray

Thursday, October 28, 2021, 12:30 p.m.

12:30	Open Meeting, Pledge of Allegiance	Bruce Adams
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ITEM	ACTION	
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1.	Review/Excuse Board Members Absent	Bruce Adams
2.	Review/Approve August 19, 2021 Meeting Minutes	Karla Johnson
3.	Ratification/Approval of Payments and Credit Card Transactions	Karla Johnson
4.	Review/Approve Third Quarter Financial Statements	Sonya White
5.	Review/Approve COLA and Merit Changes	Johnnie Miller
6.	Review/Approve Tentative 2022 Budget	Sonya White
7.	Review/Approve Amended Bylaws	Johnnie Miller
8.	Review/Approve County Related Entities Membership	Mike Wilkins
9.	Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual	Bruce Adams
10.	Action on Personnel Matters	Melissa Yergensen
11.	Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation	Bruce Adams
12.	Action on Litigation Matters	Christopher Crockett

INFORMATION		
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13.	Personnel Committee Report—Discussion Amendments to the Personnel Policy	Melissa Yergensen
14.	Nominating Committee Report	Bob Stevenson
15.	Chief Executive Officer's Report	Johnnie Miller
16.	Annual Membership Meeting	Sonya White

Electronic Meeting Notice: By phone 681-999-0167, Access Code: 675642, Anchor Location: 5397 S Vine St, Murray



BOARD OF DIRECTORS MEETING MINUTES

Date and Time

October 28, 2021, 12:30 p.m.

Location

UAC/UCIP Offices, 5397 S Vine St, Murray, Utah

Directors Present

Bruce Adams, *President*, San Juan County Commissioner
William Cox, *Vice President*, Rich County Commissioner
Blaine Breshears, Morgan County Sheriff
Christopher Crockett, Weber County Deputy Attorney
Scott Jenkins, Weber County Commissioner
Jim Kaiserman, Wasatch County Surveyor
Bob Stevenson, Davis County Commissioner
David Tebbs, Garfield County Commissioner
Mark Whitney, Beaver County Commissioner
Melissa Yergensen, Duchesne County Personnel Director

Directors Participating Telephonically

Karla Johnson, *Secretary/Treasurer*, Kane County Clerk/Auditor
Mike Wilkins, Uintah County Clerk/Auditor

Directors Absent

Victor Iverson, Washington County Commissioner

Officers Present

Johnnie Miller, UCIP Chief Executive Officer
Sonya White, UCIP Chief Financial Officer

Call to Order

Bruce Adams called the meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 12:44 p.m. on October 28, 2021 and welcomed those participating. Bruce Adams led the Pledge of Allegiance.

Review/Excuse Board Members Absent

William Cox made a motion to excuse Victor Iverson from this meeting. Jim Kaiserman seconded the motion, which passed unanimously.

Review/Approve August 19, 2021 Meeting Minutes

The draft minutes of the Board of Directors meeting held August 19, 2021 were previously sent to the Board Members for review (see attachment number one). Karla Johnson made a motion to approve the August 19, 2021 Board of Directors meeting minutes as written. Blaine Breshears seconded the motion, which passed unanimously.

Ratification/Approval of Payments and Credit Card Transactions

Karla Johnson reported that she reviewed the payments made and the credit card transactions of the Pool as of October 28, 2021 (see attachment number two). Scott Jenkins made a motion to approve the payments made and the credit card transactions as presented. Bob Stevenson seconded the motion, which passed unanimously.

Review/Approve Third Quarter Financial Statements

The draft third quarter 2021 financial statements were previously sent to the Board Members for review (see attachment number three). Sonya White reviewed the Statement of Net Position (Balance Sheet) with the Board. Assets include cash and cash equivalents of \$14,289,666, short term investments of \$902,962, and prepaid expenses of \$956,671 (accrued reinsurance) for a total of \$16,149,299. Long term investments total \$275,983, capital contributions total \$3,564,807 (CRL equity), property and equipment total \$534,457 and deferred outflows total \$132,055 (URS). Total assets at the end of the second quarter are \$20,656,601, an increase of \$60,564 from year end 2020. Liabilities include reserves for losses of \$8,889,882, accrued expenses of \$160,473, contributions paid in advance (unearned) of \$1,832,552, net pension of \$163,821 (URS), deferred inflows relating to pensions of \$87,645 (URS), net investment of capital assets of \$529,241 and unrestricted assets of \$8,992,987. Total liabilities at the end of the third quarter are \$20,656,601. Total net position of the Pool at the end of the third quarter is \$9,522,228, an increase of \$295,749 from year end 2020. White reviewed the Statement of Revenues, Expenses, and Changes in Net Position (Income Statement) with the Board. Operating income (accrued contributions, investment income, other income) total \$5,568,536; 73% of budget. Underwriting expenses (losses and reinsurance) total \$4,410,323; 75% of budget. Administrative expenses total \$857,309; 74% of budget. White reviewed the third quarter cash activities with the Board, as provided in the Statement of Cash Flows. Jim Kaiserman made a motion to approve the third quarter financial statements as presented. David Tebbs seconded the motion, which passed unanimously.

Review/Approve COLA and Merit Changes

A memorandum regarding BLS CPI data for COLA consideration was previously sent to the Board Members for review (see attachment number four). Johnnie Miller presented the data from the Bureau of Labor Statistics, which reports from the U.S. Department of Labor Consumer Price Index for the Western Region to be an increase of 5.4% cost of living adjustment (COLA) over 12 months—August 2020 to August 2021. UCIP employee salaries may be adjusted annually to protect them from inflation of the local economy. COLA will be paid only if funds are available in the budget and at the sole discretion of the Board of Directors. Miller provided the total payroll costs for the Board to consider for the approval of the tentative 2022 budget in increments between two and five percent COLA for UCIP employees. Board Members discussed COLA increases in their counties, which ranged from two percent to 12 percent. Melissa Yergensen made a motion to approve a five percent cost of living adjustment for UCIP employees beginning January 1, 2022. Blaine Breshears seconded the motion, which passed unanimously.

Review/Approve Tentative 2022 Budget

The tentative 2022 budget was previously sent to the Board Members for review (see attachment number five). Sonya White presented a budget comparison based on the 2019 and 2020 actual spent, the 2021 approved budget, the 2022 preliminary budget and the 2022 tentative budget. Underwriting Expenses are estimated at \$6,060,000—unchanged from the preliminary budget approved in June. Administrative Expenses are estimated to increase \$13,000 from the preliminary budget in the items of Risk Management and Public Relations as current costs continue to increase in these areas. Personnel at \$830,000 includes a five percent COLA. Total Operating Expenses are estimated at \$7,273,000. Revenue has increased in the Contributions line item to reflect the increase in member exposures and rates approved by the Board in August. In 2020 the Board increased the Investments line item to reflect earned monies in the actual year ending 2019 to \$320,000. Actual investment income in 2020 was \$194,389 and as of third quarter 2021 earned investment income is at \$56,307. The Board has historically not relied on investment income to pay expenses since it is such an uncertainty. White prepared the tentative budget's expenses for what the Pool needs to operate then added in contributions, other income and lowered the investments to \$65,000 for the Board's consideration. Scott Jenkins made a motion to approve the tentative 2022 budget as presented. Jim Kaiserman seconded the motion, which passed unanimously. White explained to the Board that staff is looking at the possibility of automating repetitive tasks currently performed by employees but a request for proposals would need to be conducted for this type of service.

Review/Approve Amended Bylaws

Proposed amendments to the Bylaws were previously sent to the Board Members for review (see attachment number six). Johnnie Miller explained that Article 4. Members (b) vii. is requested to be amended to meet current statute for Community Reinvestment Agencies pursuant to Title 17C. Also, Article 5. Board of Directors (h) states: *Any elected official of a Member or any Director may nominate eligible persons to run for available elected Director positions.* Miller explained that this reads that an official from a third class county can nominate an eligible person for an available fourth class position. The Board agreed with this current language and did not want to change it. William Cox made a motion to approve the amended Bylaws as presented. Jim Kaiserman seconded the motion, which passed unanimously.

Review/Approve County Related Entities Membership

A membership application summary for the Upper Community Recreation District was previously sent to the Board Members for review (see attachment number seven). Mike Wilkins reported that the Membership Approval Committee met to discuss challenges in properly rating this District. Currently the Pool does not have a rating structure to fit this exposure. The Board directed staff to develop a fair and equitable way to rate this District. Mike Wilkins made a motion to approve membership of the Upper Community Recreation District contingent on the development of a rating structure to be approved by the Board at their next meeting. Bob Stevenson seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Melissa Yergensen made a motion to strike agenda item: *Set Date and Time for a Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual*. William Cox seconded the motion, which passed unanimously.

Action on Personnel Matters

Melissa Yergensen made a motion to strike agenda item: *Action on Personnel Matters*. William Cox seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

William Cox made a motion to Set Date and Time for a Closed Meeting to Discuss Pending or Reasonably Imminent Litigation at 2:01 p.m. on October 28, 2021. David Tebbs seconded the motion, which passed unanimously. Board Members attending the closed meeting were Bruce Adams, Blaine Breshears, William Cox, Christopher Crockett, Karla Johnson, Jim Kaiserman, Bob Stevenson, David Tebbs, Mark Whitney, Mike Wilkins and Melissa Yergensen. Others present were Johnnie Miller and Sonya White. The regular meeting resumed at 2:12 p.m.

Action on Litigation Matters

Christopher Crockett made a motion to ratify the payment of \$825,000 as presented in the payments made by the Pool. William Cox seconded the motion, which passed unanimously.

Personnel Committee Report—Discussion Amendments to the Personnel Policy

Melissa Yergensen reviewed an outline of direction items discussed during a Personnel Committee meeting held on October 20 in preparation of amendments to the UCIP Personnel Policy (see attachment number eight). Yergensen reported that the Committee agreed on the following for the Board's direction: item 1) benefits for employees terminating employment should end at the last day of the month; item 2) early retiree should have the option to pay for continued benefits depending on the number of years employed and limited to the number of years allowed to participate; item 3) allowable occasions an employee may use sick leave is not defined; item 4) number of days allowed for bereavement leave is at the discretion of the chief executive officer; and 5) current language for "at will" employment is sufficient. The Board discussed and agreed with the direction given to staff to proceed with amendments to the Personnel Policy.

Nominating Committee Report

Bob Stevenson reported that the Nominating Committee met and reviewed the nominations for the available positions on the Board. Four officials have been nominated for the Third-Class counties representative and two officials have been nominated for the At-Large representative (see attachment number nine). Sonya White confirmed that the nominees have been contacted and are willing to serve. Stevenson explained that no more than three names can be placed on the ballot for each available position. Therefore, the Committee agreed that the fairest way for a nominee to be placed to run for the At-Large position instead of the Third-Class position was by random selection. Those to be placed on the ballot for Third-Class are Stan Summers, Jon Whittaker and Mike Wilkins. Those to be placed on the ballot for At-Large are Irene Hansen, Tom Kotter and David Tebbs.

Chief Executive Officer's Report

Johnnie Miller explained that the Education and Training Specialist, Alex Getts, has left employment and taken a position with the State's Emergency Management Department. Miller and Sonya White interviewed and made an offer to Riley Millar, who has accepted the position and will start on November 9. Miller reviewed Millar's education and experience with the Board.

Chief Executive Officer's Report (continued)

Miller explained that Planning and Zoning Commissioners are required to have four hours training per year—and one hour of basic training for new commissioners before attending a meeting—for second and third class counties with a population of 5,000 or more in the unincorporated area of the county. Statute tasks the Utah Association of Counties (UAC) with approving the training, which they are looking to UCIP since training for planning and zoning is already being conducted for our members. UCIP will develop online training through LocalGovU. Also, mental health training is now required for all sheriffs, which UCIP will also develop through its LocalGovU platform. For non-member counties, UCIP will provide this service through a memorandum of understanding.

Miller reported that the Utah Sheriffs Association has named him their Risk Manager. Miller is already attending their meetings and answering liability questions for the Association. Being the Risk Manager will also help with issues Sheriffs face at the legislature.

Miller reported that the New Mexico Insurance Authority is unable to find reinsurance and therefore, has created their own captive insurance company domiciled in Utah and have asked Miller to serve on their Board as the Utah representative.

Miller provided the Board with a copy of County Reinsurance Limited (CRL) annual report (see attachment number 10) and announced that he was elected to the CRL Board at their meeting in September.

Miller explained that due to the Utah Association of Counties (UAC) issues relating to organization, miscommunication and direction of its staff, the arrangements UCIP made for its Annual Membership Meeting, to be held in conjunction with the UAC Annual Convention, had to be cancelled and changed. Miller voiced his frustrations with coordinating with UAC.

Annual Membership Meeting

Sonya White reviewed the shortened agenda for the Annual Membership Meeting with the Board (see attachment number 11). Due to the last minute change in meeting scheduling by the Utah Association of Counties, UCIP will now be having a short meeting prior to dinner at the Rib and Chop House. The meeting packet will be sent via email to all registrants to review in preparation of the items to vote on.

Other Reports

The next meeting of the Board of Directors will be held Thursday, December 16, 2021 at 10:00 a.m. at the UAC/UCIP offices, 5397 South Vine Street, Murray, UT

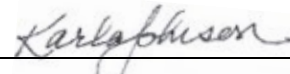
Bruce Adams adjourned the Utah Counties Indemnity Pool Board of Directors Meeting at 3:12 p.m. on October 28, 2021.

Prepared by:



Sonya White, UCIP Chief Executive Officer

Submitted on this 16 day of December 2021





Karla Johnson, Secretary/Treasurer


Approved on this 16 day of December 2021



Bruce Adams, President

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Notice Title: Board of Directors Meeting
Government Type: Interlocal
Entity: Utah Counties Indemnity Pool
Body Name: Board of Directors
Notice Subject: Administrative Services
Notice Type: Meeting
Street Address: 5397 S Vine St

Street Address continued:

City: Murray
Zip: 84107
Start Date: October 28, 2021 12:30 PM
End Date: October 28, 2021 03:30 PM

Deadline Date:

Description / Agenda: Open Meeting, Pledge of Allegiance
Review/Excuse Board Members Absent
Review/Approve August 19, 2021 Meeting Minutes
Ratification/Approval of Payments and Credit Card Transactions
Review/Approve Third Quarter Financial Statements
Review/Approve COLA and Merit Changes
Review/Approve URS Contribution Rates 2022–2023
Review/Approve Tentative 2022 Budget
Review/Approve Amended Bylaws
Review/Approve County Related Entities Membership
Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual
Action on Personnel Matters
Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation Bruce Adams
Action on Litigation Matters
Personnel Committee Report–Discussion Amendments to the Personnel Policy

Nominating Committee Report

Chief Executive Officer's Report

Annual Membership Meeting

ADA: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sonya White at the Utah Counties Indemnity Pool, 5397 S Vine St, Murray, UT 84107-6757, or call 801-565-8500, at least three days prior to the meeting.

Electronic Participation: Any Member of the Utah Counties Indemnity Pool Board of Directors may participate telephonically.

Other:

Emergency Notice: No

Send copy of notice to: legals@sltrib.com

Audio File Location:

Attachments: There are attachments associated with this notice.

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**BOARD OF DIRECTORS
MEETING MINUTES**

Date and Time

August 19, 2021, 12:30 p.m.

Location

UAC/UCIP Offices, 5397 S Vine St, Murray, Utah

Directors Present

Bruce Adams, *President*, San Juan County Commissioner
William Cox, *Vice President*, Rich County Commissioner
Karla Johnson, *Secretary/Treasurer*, Kane County Clerk/Auditor
Blaine Breshears, Morgan County Sheriff
Christopher Crockett, Weber County Deputy Attorney
Victor Iverson, Washington County Commissioner
Scott Jenkins, Weber County Commissioner
Bob Stevenson, Davis County Commissioner
David Tebbs, Garfield County Commissioner
Melissa Yergensen, Duchesne County Personnel Director

Directors Participating Telephonically

Mark Whitney, Beaver County Commissioner
Mike Wilkins, Uintah County Clerk/Auditor

Directors Absent

Jim Kaiserman, Wasatch County Surveyor

Officers Present

Johnnie Miller, UCIP Chief Executive Officer
Sonya White, UCIP Chief Financial Officer

Others Present

Lisa Dennison, By the Numbers Actuarial Consulting
Benj Becker, Piper Sandler

Others Participating Telephonically

Alex Getts, UCIP Education and Training Specialist

Call to Order

Bruce Adams called the meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 12:30 p.m. on August 19, 2021 and welcomed those participating. Bruce Adams led the Pledge of Allegiance.

Review/Excuse Board Members Absent

David Tebbs made a motion to excuse Jim Kaiserman from this meeting. Melissa Yergensen seconded the motion, which passed unanimously.

Review/Approve June 18, 2021 Meeting Minutes

The draft minutes of the Board of Directors meeting held June 18, 2021 were previously sent to the Board Members for review (see attachment number one). Karla Johnson made a motion to approve the June 18, 2021 Board of Directors meeting minutes as written. William Cox seconded the motion, which passed unanimously.

Ratification/Approval of Payments and Credit Card Transactions

Karla Johnson reported that she reviewed the payments made and the credit card transactions of the Pool as of August 19, 2021 (see attachment number two). Scott Jenkins inquired regarding a payment made to Morgan County. Johnnie Miller explained this was a partial payment in response to the road shed fire the county experienced. Karla Johnson made a motion to approve the payments made and the credit card transactions as presented. William Cox seconded the motion, which passed unanimously.

Review/Approve Second Quarter Financial Statements

The draft second quarter 2021 financial statements were previously sent to the Board Members for review (see attachment number three). Sonya White reviewed the Statement of Net Position (Balance Sheet) with the Board. Assets include cash and cash equivalents of \$14,928, 167, short term investments of \$802,701, accounts receivable of \$874,582 (reinsurance recoverable Morgan County fire) and prepaid expenses of \$669,581 (accrued reinsurance) for a total of \$17,275,031. Long term investments total \$477,706, capital contributions total \$3,564,807 (CRL equity), property and equipment total \$534,876 and deferred outflows total \$132,055 (URS). Total assets at the end of the second quarter are \$21,984,474, an increase of \$1,388,437 from year end 2020. Liabilities include reserves for losses of \$8,889,882, accrued expenses of \$164,186, contributions paid in advance (unearned) of \$3,665,104, net pension of \$163,821 (URS), deferred inflows relating to pensions of \$87,645 (URS), net investment of capital assets of \$529,241 and unrestricted of \$8,484,597. Total liabilities at the end of the second quarter are \$21,984,474. Total net position of the Pool at the end of the second quarter is \$9,013,837, a decrease of \$212,642 from year end 2020. Scott Jenkins inquired as to why long term investments have decreased significantly from the end of year 2020. White explained that within the first half of 2021, long term investments have now moved into short term investments or have been called and the funds have been transferred to cash in the PTIF waiting to be reinvested. White reviewed the Statement of Revenues, Expenses, and Changes in Net Position (Income Statement) with the Board. Operating income (accrued contributions, investment income, other income) total \$3,709,526; 48% of budget. Underwriting expenses (losses and reinsurance) total \$3,327,650; 57% of budget. Administrative expenses total \$591,164; 51% of budget. White reviewed the second quarter cash activities with the Board as provided in the Statement of Cash Flows. Johnnie Miller explained that the investment income on the Income Statement is at 13% of budget at the end of the second quarter. The Board increased this budget item a few years ago when investment yields were high. Scott Jenkins made a motion to approve the second quarter financial statements as presented. William Cox seconded the motion, which passed unanimously.

Review/Approve 2022 Actuarial Rate Analysis

The 2022 Actuarial Indicated Contributions and Rate Analysis was previously sent to the Board Members for review (see attachment number four). Lisa Dennison reviewed a summary of the analysis with the Board, explaining the process and the data By The Numbers Actuarial Consulting (BYNAC) utilized to provide contribution indications to UCIP for their 2022 program. The Pool needs to collect \$7,745,000 to cover claims and expenses for the 2022 year at the expected confidence level (55%), which the Board has traditionally approved. Loss projections for Law Enforcement, Public Officials, General, Automobile and Property Liability all have different exposures and are calculated differently. Law Enforcement Liability does not cover all incidents arising in the Sheriff's Office, only those that involve law enforcement wrongful acts such as unlawful arrests, detentions and profiling. In 2022, the Pool would need to collect \$980 per officer to cover projected losses. Law Enforcement Liability exposure increased 1.2%, while projected losses decreased 2.3%. Public Officials claims include civil rights violations, land use, employment law, or claims of injury to business or reputation. The Pool would need to collect \$190 per official to cover projected losses. Public Officials Liability exposure increased 3.5%, and projected losses increased 6.8%. General Liability covers bodily injury and damage to property claims that are not the result of automobile accidents. The Pool would need to collect \$120 per full-time employee to cover projected losses. General Liability exposure and projected losses increased 3.5%. For Automobile Liability the Pool would need to collect \$80 per vehicle to cover projected losses. Automobile Liability exposure increased 4.3%, and projected losses increased 40%. Property Liability covers damage to Member's property and automobiles. The Pool would need to collect \$0.051 per \$100 value to cover projected losses. Property Liability exposure increased 8.5% and projected losses increased 28.7%. In total, the pure loss rate increased 5.2%, exposure increased 4.4%, and projected losses increased 9.9%.

Scott Jenkins questioned whether or not BYNAC provides a recommendation regarding the level of surplus the Pool should maintain. Dennison responded that the Pool's surplus is greater than contributions and because the Pool has a low retention, UCIP's surplus would allow for 36 excess claims before depletion. The industry standard is two times under surplus, while the Pool one times under surplus. Dennison noted the Pool is in a much better position today than 10 years ago—before the management of Johnnie Miller. Johnnie Miller reported the Pool wants to ensure rates remain stable. By taking indications year-to-year, rates would

consistently fluctuate. The Pool asked BYNAC to produce five-year trends to consider rather than year-to-year numbers, which can be adjusted and evaluated based on actual expenses. Bob Stevenson asked if the industry evaluates trends and conducts active training to address concerns. Miller reported that in areas where multiple losses occur, as with Public Officials Liability, consistent training and the Pool's pre-litigation legal advice program have reduced costs. Miller noted an area of concern are the Pool's litigated lawsuits and not overspending, but the largest area of expense comes from damaged vehicles; if vehicle damage could be reduced, expenses would be dramatically reduced. Miller reported the need to increase contributions by 2% overall, including built-in reinsurance costs. Due to the Pool's membership in CRL, reinsurance rates were not significantly impacted as they were elsewhere nationally. Elsewhere, liability rates are not available because in many cases governmental entities are lowering the limits they purchase as they cannot afford their current limits or those limits are no longer available. Others are increasing self insured retention (SIR) rates to reduce their premiums. Industry-wide, average cyber liability rates increased 39% in March 2021. Property reinsurance increased an average of 21% in the first quarter of 2021. Prudent decisions made by the Board over the last decade has created an environment where when the industry is in crisis, UCIP Members are not. The Pool currently has a \$250,000 SIR rate on all liability lines with CRL. If the SIR is increased to \$300,000, the Pool would receive a premium credit of \$166,000. If 2022 is average the Pool could expect to pay out an additional \$170,000 in claims, resulting in an additional expense of \$4,000. Miller noted that it is great the Pool is getting closer to higher SIR retention numbers, reporting the Pool could increase the retention this year or wait and see if numbers are better in 2022. Karla Johnson made a motion to approve the 2022 Actuarial Rate Analysis as presented. William Cox seconded the motion, which passed unanimously.

Review/Approve Liability Self Insured Retention (SIR) Analysis

Based on information provided by UCIP's actuary and quotes from UCIP's reinsurers, Johnnie Miller recommended no SIR increase this year (see attachment number five). Miller recognized increases will need to be implemented in the future but noted there was no rush presently. Bob Stevenson made a motion to approve the self insured retention analysis as presented. Victor Iverson seconded the motion, which passed unanimously.

Review/Approve Member Affirmed Exposures

Sonya White provided the Board with the member reported exposures, affirmed by the member's designated risk coordinator (see attachment number six). White explained that the numbers vary slightly from the numbers reported to the actuary in July because they have been updated as of today and will be the numbers used to provide the member's with their budget estimate letters. The statement of values (SOV), that include all property owned by the member, are shown in two columns based on whether the member is in an earthquake zone or not. White reported that the Pool collects the number of automobiles, unmanned aerial systems (UAS), full-time employees, full-time law enforcement, and the prior year's audited revenues for rating purposes. Payroll numbers listed are for those members requesting higher cyber liability limits above what the Pool provides. Smaller county related entities with no full time employees are rated using the number of governing board members. Bob Stevenson made a motion to approve the member affirmed exposures as presented. Karla Johnson seconded the motion, which passed unanimously.

Review/Approve 2022 Rates and Estimated Member Contributions

Sonya White provided the Board with information regarding rates for the 2022 program (see attachment number seven). White explained Pool practice has been to collect contributions at the beginning of the year, with no additional charges as member exposures change throughout the year. For informational purposes only, White prepared an exhibit showing current reported exposures based on 2021 rates and what each county would have been charged to date for increased exposures based on 2021 rates, a total of \$247,043 in additional contribution. Based on the rates management will be recommending in the next exhibit, the estimated contribution for 2022 accounts for a total 2.42% change in rates. White explained the next exhibit, which is based on current exposures, that depicts the 2021 approved rates, the 2022 actuarial indicated rates and the 2022 recommended rates. In analyzing the rate trends and honoring the goals of the Board to create stability in rates, management recommends maintaining the 2021 rates for Law Enforcement Liability, General Liability and Property. Management recommends an increase of \$25 per official for Public Officials Liability and \$15 per vehicle for Automobile Liability. Coverage that the actuary does not rate for (clash, crime, cyber, additional defense, terrorism and drones) rates remain the same as 2021 except for a slight increase in crime and a slight decrease in additional defense and terrorism. White reported the recommended rates meet the expected confidence level of 55% Bob Stevenson made a motion to approve the 2022 rates and estimated member contributions as presented. Blaine Breshears seconded the motion. Johnnie Miller explained that if members choose to take a deductible, that factors into rates. Bob Stevenson amended his

motion to approve the 2022 rates and estimated member contributions as presented to include deductibles. Blaine Breshears seconded the amended motion, which passed unanimously.

Review/Approve County Related Entities Membership

Johnnie Miller provided a summary report to the Board for a membership request by Uintah Special Service District #1. This district is being created to combine several currently operating districts. Miller explained the creation of this new district is complicated due to current statutes and technicalities preventing the creation of a district that provides services that another district already provides. Uintah County is in the process of confirming whether or not the existing district's CIB loans can be transferred to the new entity and is asking the Pool to consider approving membership of the Uintah Special Service District #1, effective pending its formal creation. Upon the recommendation of the Membership Committee and UCIP staff, Victor Iverson made a motion to approve the membership of the Uintah Special Service District #1 in the Utah Counties Indemnity Pool as presented. Scott Jenkins seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

William Cox made a motion to strike agenda item: *Set Date and Time for a Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual*. Scott Jenkins seconded the motion, which passed unanimously.

Action on Personnel Matters

William Cox made a motion to strike agenda item: *Action on Personnel Matters*. Scott Jenkins seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Christopher Crockett made a motion to strike agenda item: *Set Date and Time for a Closed Meeting to Discuss Pending or Reasonably Imminent Litigation*. Karla Johnson seconded the motion, which passed unanimously.

Action on Litigation Matters

Christopher Crockett made a motion to strike agenda item: *Action on Litigation Matters*. Karla Johnson seconded the motion, which passed unanimously.

Review/Approve Members of the Committees of the Board

Bruce Adams reported that the Committees of the Board needed to be reviewed following the resignation of Dean Cox from the Board (see attachment number eight). Karla Johnson made a motion to replace Dean Cox with Victor Iverson on the Education and Governance Committees. Scott Jenkins seconded the motion, which passed unanimously.

Set Date and Time for October Board of Directors Meeting

Bruce Adams reported that the October 21, 2021 Board of Directors Meeting needed to be rescheduled. Johnnie Miller informed the Board the Utah Prosecution Council Civil Attorney's conference is scheduled for October 20–22, conflicting with the Board Meeting. Miller noted that the Western Interstate Region (WIR) Commissioner's Meeting would be the week prior, October 13–15. The Board could select Thursday, October 28, or another day without conflict. Victor Iverson made a motion to approve Thursday, October 28, 2021 as the date of the next Board of Directors Meeting. Scott Jenkins seconded the motion, which passed unanimously.

Community Reinvestment Agency Act

Pursuant to discussions at the Board Strategic Planning sessions in June, Benj Becker was invited to the Board meeting to educate the Board regarding the change in the law governing community development or renewal agency pursuant to Title 17C, Chapter 1 of the Utah Code. The Pool's Bylaws need to be updated based on this change in statute (see attachment number nine). Benj Becker provided the Board with a summary regarding the Community Reinvestment Agency (CRA) Act (see attachment number ten). Becker explained that CRAs are the governing bodies of community reinvestment areas and can be composed of city councils or county commissions or can be established as separate entities by those governing bodies. CRAs were originally intended for development impediments to bridge gaps between market values and what the city or county is willing to pay and must be able to justify that the development would not be able to be completed without agency funding. The CRA structure is founded upon a base tax rate that will hold flat over a determined period of time, typically 20-25 years in Utah, and any new growth developed during that period is split between the CRA and tax communities at the rates agreed to. Funding generated for the CRA must be spent directly on the reinvestment area or projects that would directly benefit it. Following the set period,

revenue ceases to go to the CRA and goes directly to the tax community. It is incumbent upon the CRA to sell its vision for the project's development, job creation, and economic opportunities to the community. The CRA can dictate where funds go and is meant to be another tool for developing communities. Karla Johnson asked if CRAs can be used in an area that has already been developed. Becker confirmed that they can, but must receive 100% voter approval, which typically works with one or two developers or property owners but falls apart with more. Christopher Crockett asked if CRAs would qualify for coverage with UCIP. Johnnie Miller explained that if the county is the governing body of the CRA then the CRA would fall under their purview, but if the county established the CRA as an independent agency the Board would need to decide if they wanted to provide coverage—noting the Pool presently does not provide necessary coverage for independent CRAs. Crockett asked if the Pool could cover a CRA's infrastructure until it was transferred to the county. Miller explained that the Pool presently does not provide infrastructure coverage. Miller reminded the Board that Pool coverage includes county employees, employment law issues, vehicles, and liability, and that the needs of CRAs are excluded from coverage. Miller noted that CRAs established autonomously from the county are separate legal entities that can sue and be sued independent of the county. It would need to be determined what the Pool would indemnify if an independent CRA were created based on their risk exposures, and the Board would need to determine if they wanted to make them eligible for membership.

Chief Executive Officer's Report

Johnnie Miller reported UCIP staff had participated in the Clerk/Auditors and Treasurer's workshops, as well as the annual Sheriff's Association meeting. On July 28–29 the Pool held the annual Risk Management Workshop. The Board had previously directed staff to resume holding five training workshops, in addition to the annual Risk Coordinator's Workshop. Due to other groups booking trainings and meetings following 2020 scheduling conflicts prevented staff from booking locations, presenters, and caterers for five workshops. As a result, staff combined all but Risk Coordinators into the Risk Management Workshop with breakout sessions for Facilities Management, Fair and Events, Personnel, and Planning and Zoning groups. Miller reported this combined workshop worked well and had many county attorneys in attendance to earn continuing legal education credit. Miller will attend the Utah State Association of County Commissions and Council's conference in Midway September 15–16, the Utah Sheriffs Association annual conference in St. George September 21–23, and the CRL Board Meeting in Asheville, NC September 27– 0. Miller reported he was not planning on attending the Association of Governmental Risk Pools (AGRiP) conference in Minneapolis, MN October 4–6, as the agenda was not pertinent. Miller noted that AGRIP's Spring Conference is better geared toward Board Members and not attending the October conference will allow for attending in the Spring. Miller will attend the Utah Prosecution Council's civil attorneys conference October 20–22, where UCIP presents a block of training geared toward liability issues. Miller noted the WIR Commissioner's Meeting October 13–15 and asked if the Board felt it was judicious to have him participate or attend. Mark Whitney affirmed it would be beneficial.

Other Business

The next meeting of the Board of Directors will be held Thursday, October 28, 2021 at 12:30 p.m. at the UAC/UCIP offices, 5397 South Vine Street, Murray, UT

Bruce Adams dismissed the Utah Counties Indemnity Pool Board of Directors Meeting at 3:52 p.m. on August 19, 2021.

Prepared by:

Alex Getts, UCIP Education and Training Specialist

Submitted on this _____ day of _____ 2021

Karla Johnson, Secretary/Treasurer

Approved on this _____ day of _____ 2021

Bruce Adams, President

UTAH COUNTIES INDEMNITY POOL
Payments and Credit Card Transactions
August 20 - October 31, 2021

Date	Transaction Type	Num	Name	Memo/Description	Amount
500-000000-10010100 ZionsMLC					
08/27/2021	Check	ACH	Duchesne County	Claim: DUC0000482021	-805.17
08/27/2021	Check	ACH	Emery County	Claim: EME0000232021	-792.90
08/27/2021	Check	ACH	Mylar Law, PC	Invoice: 00811	-3,516.30
08/27/2021	Check	ACH	Mylar Law, PC	Invoice: 00812	-13,380.35
08/27/2021	Check	ACH	Mylar Law, PC	Invoice: 00815	-6,554.72
08/27/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786236	-385.00
08/27/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786238	-12,606.50
08/27/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786240	-2,312.52
08/27/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786243	-2,103.88
08/27/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786248	-7,018.11
08/27/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786249	-3,093.50
08/27/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786250	-1,268.00
08/27/2021	Check	ACH	Joell Galarza	Claim: WEB0001342021	-2,516.62
08/31/2021	Check	BILLPAY	Washington County	Claim: WAS0000512021	-710.47
09/03/2021	Check	ACH	Garfield County	Claim: GAR0000082021	-24,326.21
09/03/2021	Check	ACH	Weber Human Services-	Claim: WHS0000502021	-1,645.80
09/07/2021	Check	ACH	Mylar Law, PC	Invoice: 00788	-345.00
09/07/2021	Check	ACH	Mylar Law, PC	Invoice: 00820	-15,687.71
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1141	-1,877.75
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1143	-17,774.56
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1144	-1,900.00
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1145	-580.50
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1146	-4,076.89
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1147	-6,580.00
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1148	-58.50
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1149	-3,491.37
09/07/2021	Check	ACH	Suitter Axland	Invoice: 1150	-7,349.50
09/07/2021	Check	ACH	Frontier Adjusters, Inc.	Invoice: T940924	-664.32
09/09/2021	Check	BILLPAY	Christopher Bacon	Claim: DAV0003942021	-766.88
09/09/2021	Check	BILLPAY	A.L.E. Investments LLC	Claim: KAN0000332021	-1,273.12
09/09/2021	Check	BILLPAY	Uintah County	Claim: UIN0000372021	-661.09
09/09/2021	Check	BILLPAY	Jeffery Andrews	Claim: WMH0000072021	-2,591.00
09/14/2021	Check	ACH	Goebel Anderson PC	Invoice: 1042	-2,088.00
09/14/2021	Check	ACH	Goebel Anderson PC	Invoice: 1041	-144.00
09/14/2021	Check	ACH	Sedgwick Claims Management Services Inc.	Invoice: SAL20027370/MMS	-2,534.17
09/14/2021	Check	ACH	Davis County	Claim: WEB0005802021	-3,106.40
09/14/2021	Check	ACH	Morgan County	Claim: MOR0000022020	-19,364.82
09/14/2021	Check	ACH	Washington County	Claim: WAS0000022020	-108,169.70
09/17/2021	Check	BILLPAY	Weber-Morgan Health Department	Claim: WMH0000082021	-2,748.68
09/17/2021	Check	ACH	Tyson Waite	Claim: DAV0000992021	-2,373.48
09/21/2021	Check	Expense	Zions Bank	Bank Charges	-12.00
09/23/2021	Check	BILLPAY	Kennon Tubbs MD, LLC	Invoice: 2080	-1,375.00
09/24/2021	Check	ACH	Davis County	Claim: DAV0001002021	-22,296.00
09/24/2021	Check	ACH	Mylar Law, PC	Invoice: 00824	-52,644.90
09/24/2021	Check	ACH	Strong & Hanni	Invoice: 253235	-407.00
09/24/2021	Check	ACH	Strong & Hanni	Invoice: 253236	-2,482.50
09/24/2021	Check	ACH	Strong & Hanni	Invoice: 253238	-2,890.00
09/24/2021	Check	ACH	Strong & Hanni	Invoice: 253240	-2,338.50
09/24/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 790681	-1,785.21
09/24/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 790687	-2,389.70
09/24/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 790693	-7,269.39
09/24/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 790694	-4,105.42
09/24/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 790695	-4,080.00
09/24/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 790696	-3,291.00
09/24/2021	Check	ACH	Frontier Adjusters, Inc.	Invoice: T943761	-481.50

UTAH COUNTIES INDEMNITY POOL
Payments and Credit Card Transactions
August 20 - October 31, 2021

Date	Transaction Type	Num	Name	Memo/Description	Amount
09/24/2021	Check	ACH	Steven Isom	Claim: WAS0000522021	-3,898.03
09/29/2021	Check	BILLPAY	Juab County	Claim: JUA0000202021	-1,757.11
09/30/2021	Check	ACH	Mylar Law, PC	Invoice: 00837	-15,934.38
09/30/2021	Check	ACH	Mylar Law, PC	Invoice: 00839	-9,847.01
09/30/2021	Check	BILLPAY	Clerkin, Sinclair & Mahfouz, LLP	Invoice: 19623765-26	-3,000.00
09/30/2021	Check	ACH	Mylar Law, PC	Invoice: 00835	-1,210.00
09/30/2021	Check	BILLPAY	Kenny Terkelson	Claim: WEB0001382021	-2,279.08
09/30/2021	Check	BILLPAY	Ken Garff Collision	Invoice: 6001578	-290.87
09/30/2021	Check	BILLPAY	Anne Nelson	Claim: DAV0001012021	-1,750.00
10/08/2021	Check	ACH	Davis County	Claim: DAV0000052020	-36,558.36
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1221	-600.00
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1222	-9,356.00
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1224	-2,552.15
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1225	-1,269.48
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1226	-627.00
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1227	-2,591.50
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1228	-6,548.00
10/08/2021	Check	ACH	Strong & Hanni	Invoice: 255501	-2,500.50
10/08/2021	Check	ACH	Strong & Hanni	Invoice: 255502	-3,323.88
10/08/2021	Check	ACH	Strong & Hanni	Invoice: 255503	-2,592.50
10/08/2021	Check	ACH	Suitter Axland	Invoice: 1223	-4,650.48
10/08/2021	Check	ACH	Davis County	Claim: DAV0001022021	-11,476.44
10/13/2021	Check	BILLPAY	Anderson Auto Body & Paint	Invoice: 21-350	-477.02
10/13/2021	Check	BILLPAY	Alpine Body Shop	Invoice: 12385	-1,242.90
10/19/2021	Check	ACH	Mylar Law, PC	Invoice: 00841	-21,369.50
10/19/2021	Check	ACH	Mylar Law, PC	Invoice: 00847	-1,794.50
10/19/2021	Check	ACH	Goebel Anderson PC	Invoice: 1321	-414.00
10/19/2021	Check	ACH	Goebel Anderson PC	Invoice: 1324	-2,052.00
10/19/2021	Check	ACH	Goebel Anderson PC	Invoice: 1326	-9,342.00
10/19/2021	Check	ACH	Goebel Anderson PC	Invoice: 1327	-2,188.50
10/19/2021	Check	ACH	Goebel Anderson PC	Invoice: 1329	-4,352.00
10/19/2021	Check	ACH	Iron County	Claim: IRO0000062021	-6,649.00
10/19/2021	Check	ACH	Frontier Adjusters, Inc.	Invoice: T947017	-764.50
10/19/2021	Check	ACH	ACLU of Utah Foundation, Inc.	Trust Lucero and McCubbin	-825,000.00
10/20/2021	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	Invoice: 4H0D83	-468.48
10/20/2021	Check	BILLPAY	Brett Hansen	Claim: SAN0000272021	-455.78
10/21/2021	Check	ACH	Mylar Law, PC	Invoice: 00849	-16,523.50
10/21/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 794595	-1,809.50
10/21/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 794596	-3,185.00
10/21/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 794603	-1,808.00
10/21/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 794605	-6,332.17
10/21/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 794606	-2,164.68
10/21/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 794607	-3,903.55
10/21/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 794608	-4,167.00
10/21/2021	Check	ACH	Sedgwick Claims Management Services Inc.	Invoice: SAL20026810/MMS	-796.15
10/21/2021	Check	ACH	Washington County	Claim: WAS0000532021	-76,277.00
10/21/2021	Check	ACH	WCPR	Claim: WCP0000022021	-3,323.90
10/21/2021	Check	ACH	Wasatch County	Claim: WAT0000282021	-837.60
10/21/2021	Check	ACH	Weber County	Claim: WEB0000062020	-71,173.57
10/29/2021	Check	ACH	Daggett County	Claim: DAG00000062021	-678.78
10/29/2021	Check	ACH	Mylar Law, PC	Invoice: 00852	-1,974.85
10/29/2021	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 786244	-735.50
10/29/2021	Check	ACH	Weber County	Claim: WEB0001422021	-4,406.36
10/29/2021	Check	BILLPAY	Taylor Allen	WEB0005822021	-1,981.59
Total for 500-000000-10010100 ZionsMLC					-\$ 1,600,353.26

UTAH COUNTIES INDEMNITY POOL
Payments and Credit Card Transactions
August 20 - October 31, 2021

Date	Transaction Type	Num	Name	Memo/Description	Amount
500-000000-10010100 ZionsMLE					
08/23/2021	Expense		Zions Bank	Bank Charges	-139.91
08/27/2021	Check	ACH	Public Employees Health Program	Invoice: 0123486547	-8,472.33
08/27/2021	Check	ACH	Karla Johnson	Mileage Reimbursement	-336.00
08/27/2021	Check	ACH	Victor Iverson	Mileage Reimbursement	-330.40
08/27/2021	Check	ACH	Johnnie R. Miller	Expense Reimbursement	-665.80
08/27/2021	Bill Payment (Check)	ACH	Strong & Hanni	Invoice: 250915	-1,585.50
08/27/2021	Check	ACH	PEHP-LTD	Agency: 1076	-214.99
08/30/2021	Check	BILLPAY	Bruce Adams	Mileage Reimbursement	-314.72
08/30/2021	Check	BILLPAY	David Tebbs	Mileage Reimbursement	-291.20
08/30/2021	Check	BILLPAY	Melissa Yergensen	Mileage Reimbursement	-128.80
08/30/2021	Check	BILLPAY	Scott Jenkins	Mileage Reimbursement	-52.64
08/30/2021	Check	BILLPAY	Bob Stevenson	Mileage Reimbursement	-26.32
08/31/2021	Payroll Check	DD	Korby M. Siggard	Pay Period: 08/16/2021-08/31/2021 08/16/2021 to 08/31/2021	-2,534.21
08/31/2021	Payroll Check	DD	Marty L. Stevens	Pay Period: 08/16/2021-08/31/2021 08/16/2021 to 08/31/2021	-1,971.16
08/31/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 08/16/2021-08/31/2021 08/16/2021 to 08/31/2021	-4,606.70
08/31/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 08/16/2021-08/31/2021 08/16/2021 to 08/31/2021	-1,800.00
08/31/2021	Payroll Check	DD	Sonya J. White	Pay Period: 08/16/2021-08/31/2021 08/16/2021 to 08/31/2021	-2,554.03
08/31/2021	Payroll Check	DD	Alexander F. Getts	Pay Period: 08/16/2021-08/31/2021 08/16/2021 to 08/31/2021	-1,752.66
08/31/2021	Check	ONLINE	Utah Retirement Systems	Confirmation: 082642306328	-10,876.95
08/31/2021	Check	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-2,918.84
08/31/2021	Tax Payment	ONLINE	IRS	Tax Payment for Period: 08/28/2021-08/31/2021	-4,705.99
08/31/2021	Tax Payment	ONLINE	UT State Tax Commission	Tax Payment for Period: 08/01/2021-08/31/2021	-2,017.76
09/02/2021	Bill Payment (Check)	BILLPAY	US Bank	Account: 7814	-14,657.19
09/14/2021	Bill Payment (Check)	ACH	Suitter Axland	Invoice: 1174	-3,527.00
09/15/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/01/2021-09/15/2021 09/01/2021 to 09/15/2021	-4,645.29
09/15/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/01/2021-09/15/2021 09/01/2021 to 09/15/2021	-1,800.00
09/15/2021	Payroll Check	DD	Marty L. Stevens	Pay Period: 09/01/2021-09/15/2021 09/01/2021 to 09/15/2021	-1,794.29
09/15/2021	Payroll Check	DD	Alexander F. Getts	Pay Period: 09/01/2021-09/15/2021 09/01/2021 to 09/15/2021	-1,594.92
09/15/2021	Payroll Check	DD	Sonya J. White	Pay Period: 09/01/2021-09/15/2021 09/01/2021 to 09/15/2021	-2,554.05
09/15/2021	Payroll Check	DD	Korby M. Siggard	Pay Period: 09/01/2021-09/15/2021 09/01/2021 to 09/15/2021	-2,534.22
09/15/2021	Tax Payment		IRS	Tax Payment for Period: 09/15/2021-09/17/2021	-4,569.27
09/20/2021	Expense		Washington County	Unauthorized Transaction	-250.50
09/21/2021	Expense		Zions Bank	Bank Charges	-131.80
09/24/2021	Check	ACH	Public Employees Health Program	Invoice 0123514498	-8,509.93
09/24/2021	Bill Payment (Check)	ACH	Strong & Hanni	Invoice: 253241	-6,724.00
09/24/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27756	-46.25
09/24/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27776	-3,509.21
09/24/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27784	-1,012.95
09/30/2021	Payroll Check	DD	Alexander F. Getts	Pay Period: 09/16/2021-09/30/2021 09/16/2021 to 09/30/2021	-1,594.93
09/30/2021	Payroll Check	DD	Korby M. Siggard	Pay Period: 09/16/2021-09/30/2021 09/16/2021 to 09/30/2021	-2,496.62
09/30/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/16/2021-09/30/2021 09/16/2021 to 09/30/2021	-4,645.29
09/30/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/16/2021-09/30/2021 09/16/2021 to 09/30/2021	-1,800.00
09/30/2021	Payroll Check	DD	Marty L. Stevens	Pay Period: 09/16/2021-09/30/2021 09/16/2021 to 09/30/2021	-1,794.28
09/30/2021	Payroll Check	DD	Sonya J. White	Pay Period: 09/16/2021-09/30/2021 09/16/2021 to 09/30/2021	-2,554.04
09/30/2021	Tax Payment		IRS	Tax Payment for Period: 09/29/2021-09/30/2021	-4,569.29
09/30/2021	Tax Payment		UT State Tax Commission	Tax Payment for Period: 09/01/2021-09/30/2021	-2,017.76
09/30/2021	Check	ACH	PEHP-LTD	Agency: 1076	-214.99
09/30/2021	Check	ONLINE	Utah Retirement Systems	Confirmation: 0927158144	-10,876.95
09/30/2021	Check	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-2,918.84
09/30/2021	Bill Payment (Check)	BILLPAY	US Bank	Account: 7814	-2,810.73
09/30/2021	Check	ACH	Korby M. Siggard	Reimbursable Expenses	-388.32
09/30/2021	Bill Payment (Check)	ACH	Gallagher Bassett Services, Inc.	Invoice: 15485	-264.00
09/30/2021	Bill Payment (Check)	ACH	Utah Association of Counties	Invoice: 6714	-2,500.00
09/30/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27801	-779.66
09/30/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27803	-1,104.73

UTAH COUNTIES INDEMNITY POOL
Payments and Credit Card Transactions
August 20 - October 31, 2021

Date	Transaction Type	Num	Name	Memo/Description	Amount
09/30/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27788	-273.15
09/30/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27807	-112.22
10/07/2021	Check	ACH	Johnnie R. Miller	Expense Reimbursement	-657.40
10/08/2021	Bill Payment (Check)	ACH	Strong & Hanni	Invoice: 255505	-1,062.00
10/15/2021	Payroll Check	DD	Korby M. Siggard	Pay Period: 10/01/2021-10/15/2021 10/01/2021 to 10/15/2021	-2,515.42
10/15/2021	Payroll Check	DD	Sonya J. White	Pay Period: 10/01/2021-10/15/2021 10/01/2021 to 10/15/2021	-2,554.05
10/15/2021	Payroll Check	DD	Marty L. Stevens	Pay Period: 10/01/2021-10/15/2021 10/01/2021 to 10/15/2021	-1,794.28
10/15/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 10/01/2021-10/15/2021 10/01/2021 to 10/15/2021	-4,645.29
10/15/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 10/01/2021-10/15/2021 10/01/2021 to 10/15/2021	-1,800.00
10/15/2021	Payroll Check	DD	Alexander F. Getts	Pay Period: 10/01/2021-10/15/2021 10/01/2021 to 10/15/2021	-1,510.08
10/15/2021	Tax Payment		IRS	Tax Payment for Period: 10/13/2021-10/15/2021	-4,569.27
10/15/2021	Bill Payment (Check)	ACH	Arthur J. Gallagher & Co.	Invoice: 4017593	-2,333.00
10/15/2021	Bill Payment (Check)	ACH	Strong & Hanni	Invoice: 255498	-2,152.50
10/15/2021	Bill Payment (Check)	ACH	Whitney Advertising & Design, Inc.	Invoice: 27826	-702.41
10/15/2021	Bill Payment (Check)	ACH	Gallagher Bassett Services, Inc.	Invoice: 15458	-144.00
10/28/2021	Check	ACH	PEHP-LTD	Agency: 1076	-203.89
10/28/2021	Check	ACH	Public Employees Health Program	Invoice: 0123542689	-8,509.93
10/28/2021	Tax Payment		IRS	Tax Payment for Period: 10/27/2021-10/29/2021	-4,727.07
10/28/2021	Tax Payment		UT State Tax Commission	Tax Payment for Period: 10/01/2021-10/31/2021	-2,083.85
10/28/2021	Check	ONLINE	Utah Retirement Systems	Confirmation: 102038502585	-10,307.84
10/28/2021	Check	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-2,918.84
10/28/2021	Check	ACH	Kristin VanOrman	UPC Reimbursement	-394.44
10/28/2021	Bill Payment (Check)	ACH	Gallagher Bassett Services, Inc.	Invoice: 15488	-240.00
10/28/2021	Check	BILLPAY	Dave Thomas	UPC Reimbursement	-834.68
10/28/2021	Bill Payment (Check)	BILLPAY	US Bank	Account: 7814	-3,112.33
10/29/2021	Payroll Check	DD	Alexander F. Getts	Pay Period: 10/16/2021-10/31/2021 Accrued Vacation Sick Paid	-2,842.08
10/29/2021	Payroll Check	DD	Korby M. Siggard	Pay Period: 10/16/2021-10/31/2021 10/16/2021 to 10/31/2021	-2,515.41
10/29/2021	Payroll Check	DD	Sonya J. White	Pay Period: 10/16/2021-10/31/2021 10/16/2021 to 10/31/2021	-2,554.04
10/29/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 10/16/2021-10/31/2021 10/16/2021 to 10/31/2021	-4,645.29
10/29/2021	Payroll Check	DD	Johnnie R. Miller	Pay Period: 10/16/2021-10/31/2021 10/16/2021 to 10/31/2021	-1,800.00
10/29/2021	Payroll Check	DD	Marty L. Stevens	Pay Period: 10/16/2021-10/31/2021 10/16/2021 to 10/31/2021	-1,617.40
Total for 500-000000-10010100 ZionsMLE					-\$ 225,620.37



Utah Counties Indemnity Pool

FINANCIAL STATEMENTS

Quarter Ending September 30, 2021

Utah Counties Indemnity Pool

Third Quarter 2021 Financial Statements

To the Board of Directors:

I have compiled the accompanying, in-house prepared, unaudited account balances arising from cash transactions and from accrual transactions of the Utah Counties Indemnity Pool as of September 30, 2021 to the basic financial statements.

Sonya White

Chief Financial Officer

801-307-2113

sonya@ucip.utah.gov

Reviewed this _____ day of _____, 2021

By: _____

UTAH COUNTIES INDEMNITY POOL**STATEMENT of NET POSITION**

Quarter Ended September 30, 2021

	<u>Sep 30, 2021</u>	<u>Dec 31, 2020</u>	<u>Sep 30, 2020</u>
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$ 14,289,666	\$ 14,344,764	\$ 13,624,249
Short-term investments	902,962	601,593	702,019
Accounts receivable	-	19	4,504
Prepaid expenses	956,671	387,667	922,335
TOTAL CURRENT ASSETS	<u>16,149,299</u>	<u>15,334,043</u>	<u>15,253,108</u>
LONG TERM INVESTMENTS	275,983	1,029,418	1,128,454
CAPITAL CONTRIBUTIONS	3,564,807	3,564,807	3,397,129
PROPERTY AND EQUIPMENT	534,457	535,714	533,936
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pensions	<u>132,055</u>	<u>132,055</u>	<u>199,901</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u><u>\$ 20,656,601</u></u>	<u><u>\$ 20,596,037</u></u>	<u><u>\$ 20,512,527</u></u>
LIABILITIES AND NET POSITION			
CURRENT LIABILITIES			
Reserves for losses and loss adjustment expenses	\$ 8,889,882	\$ 8,889,882	\$ 8,940,196
Accrued expenses	160,473	160,925	153,685
Contributions paid in advance	1,832,552	2,067,285	1,729,215
TOTAL CURRENT LIABILITIES	<u>10,882,907</u>	<u>11,118,092</u>	<u>10,823,096</u>
NONCURRENT LIABILITIES			
Net pension liability	163,821	163,821	305,856
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pensions	<u>87,645</u>	<u>87,645</u>	<u>12,096</u>
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	<u>11,134,373</u>	<u>11,369,558</u>	<u>11,141,048</u>
NET POSITION			
Net investment in capital assets	529,241	529,241	529,241
Unrestricted	8,992,987	8,697,238	8,842,239
TOTAL NET POSITION	<u>9,522,228</u>	<u>9,226,479</u>	<u>9,371,479</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u><u>\$ 20,656,601</u></u>	<u><u>\$ 20,596,037</u></u>	<u><u>\$ 20,512,527</u></u>

UTAH COUNTIES INDEMNITY POOL
STATEMENTS of REVENUES, EXPENSES, and CHANGES in NET POSITION
Quarter Ended September 30, 2021

	<u>Sep 30, 2021</u>	<u>Budget</u>	<u>Over Budget</u>	<u>% of Budget</u>
OPERATING INCOME				
Contributions	\$ 5,497,695	7,330,207	(1,832,512)	75%
Investment Income	56,307	320,000	(263,693)	18%
Other Income	14,533	10,000	4,533	145%
TOTAL OPERATING INCOME	5,568,536	7,660,207	(2,091,671)	73%
UNDERWRITING EXPENSES				
Losses and Loss Adjustment Expenses	2,813,119	3,750,000	(936,881)	75%
Reinsurance Coverage	1,597,204	2,110,000	(512,796)	76%
TOTAL UNDERWRITING EXPENSES	4,410,323	5,860,000	(1,449,677)	75%
ADMINISTRATION EXPENSES				
Directors	14,590	55,000	(40,410)	27%
Depreciation	1,257	3,000	(1,743)	42%
Risk Management	61,550	70,000	(8,450)	88%
Public Relations	24,535	22,000	2,535	112%
Office	71,839	100,000	(28,161)	72%
Financial/ Professional	93,553	100,000	(6,447)	94%
Personnel	589,985	815,000	(225,015)	72%
TOTAL ADMINISTRATION EXPENSES	857,309	1,165,000	(307,691)	74%
TOTAL OPERATING EXPENSES	5,267,632			
NET OPERATING INCOME	300,904			
OTHER INCOME (EXPENSES)				
Change in Fair Value Investments	(5,155)			
TOTAL OTHER EXPENSES	(5,155)			
CHANGE IN NET POSITION	295,749			
NET POSITION AT BEGINNING OF YEAR	9,226,479			
NET POSITION AT END OF QUARTER	\$ 9,522,228			

UTAH COUNTIES INDEMNITY POOL
STATEMENTS OF CASH FLOWS
Quarter Ended September 30, 2021

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Contributions collected	\$ 5,262,943	\$ 7,872,137
Other fees collected	14,533	19,067
Reinsurance paid	(2,553,875)	(1,993,232)
Losses and loss expenses paid	(2,813,119)	(3,949,401)
Cash paid to employees	(590,436)	(889,010)
Other administrative expenses paid	(266,068)	(271,899)
CASH FLOWS FROM OPERATING ACTIVITIES	<u>(946,022)</u>	<u>787,662</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	738,010	(2,026,768)
Sale of investments	101,762	1,668,086
Investment income	51,152	19,333
NET CASH FLOWS FROM INVESTING ACTIVITIES	<u>890,924</u>	<u>(339,348)</u>
		-
NET INCREASE IN CASH AND CASH EQUIVALENTS	(55,098)	448,314
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>14,344,764</u>	<u>13,896,450</u>
CASH AND CASH EQUIVALENTS AT END OF QUARTER	<u><u>\$ 14,289,666</u></u>	<u><u>\$ 14,344,764</u></u>
RECONCILIATION OF CHANGE IN NET POSITION TO NET CASH PROVIDED BY FLOWS FROM OPERATING ACTIVITIES		
Change in net position	\$ 295,749	408,548
Adjustments to reconcile change in net position to net cash flows used by operating activities		
Depreciation	1,257	1,676
Interest on investments	(56,307)	(194,389)
Net outflows of resources relating to pension	-	(134,332)
Fair value of equity/investments	5,155	(175,056)
Accounts receivable	(19)	19
Prepaid expenses	(956,671)	(43,941)
Reserves for loss and loss adjustment expenses	-	(50,314)
Accrued expenses	(452)	20,526
Contributions paid in advance	(234,733)	954,926
Total adjustments	<u>(1,241,771)</u>	<u>379,114</u>
NET CASH USED BY OPERATING ACTIVITIES	<u><u>\$ (946,022)</u></u>	<u><u>\$ 787,662</u></u>

MEMORANDUM

TO: Board of Directors
FROM: Johnnie Miller, CEO
DATE: 10/21/21
RE: BLS CPI Data for COLA Consideration

The current Board policy related to determination of COLA increases to employee salaries is as follows:

Cost of Living Adjustment (COLA)

Adjustments to wages related to cost of living are recommended by the Chief Executive Officer, and approved at the sole discretion of the UCIP Board of Directors.

1. Employee salaries may be adjusted annually to protect them from inflation of the local economy. COLA will be paid only if funds are available in the budget, and at the sole discretion of the Board of Directors.
2. The UCIP Board of Directors may consider in part the percentage increase (if any) of the U.S. Department of Labor, Consumer Price Index for the Western Region as reported in October of each year, when considering any COLA type wage adjustment.

As the preliminary budget is approved at the Board's October meeting, traditionally the Board has utilized the most recent CPI data available as the October data is not yet available.

Data from the Bureau of Labor Statistics website for September shows the overall 12 month increase in the CPI through the end of August was 5.4%. CPI Less Food and Energy for the 12 months ending September 30 was 4%. The change in Average Earnings (a direct indicator of change in average employee salaries) for the 12-month period ending September 30 was 4.7%.

Total Personnel Expense (salary, benefits, retirement and taxes) used in the tentative budget to develop rates for 2022 was \$830,000.

A COLA increase of 2% would increase total personnel expenses by \$13,637 for a total of \$806,956.71, well within the tentative budget.

A COLA increase of 3% would increase total personnel expenses by \$20,454 for a total of \$813,773.77, well within the tentative budget.

A COLA increase of 4% would increase total personnel expenses by \$27,273 for a total of \$820,592.14, well within the tentative budget.

A COLA increase of 5% would increase total personnel expenses by \$34,090 for a total of \$827,409.21, still within the tentative budget.

Based on the CPI data and the impact to budget, I would recommend a minimum of 2% increase for COLA, up to a maximum of 5% at the Board's discretion.

JRM/jrm

UTAH COUNTIES INDEMNITY POOL BUDGET

	Actual 2019	Actual 2020	Approved 2021	Preliminary 2022	Tentative 2022
Revenue					
Contributions	\$ 6,767,730	\$ 6,917,142	\$ 7,330,207	\$ 7,480,207	\$ 7,890,000
Investments	419,371	194,389	320,000	320,000	65,000
Other	11,172	18,179	10,000	10,000	10,000
Total Income	7,198,273	7,129,710	7,660,207	7,810,207	7,965,000
Underwriting Expense					
Losses and Loss Adjustments	2,168,034	3,952,071	3,750,000	3,750,000	3,750,000
Reinsurance	1,792,239	1,949,291	2,110,000	2,310,000	2,310,000
Total Underwriting Expenses	3,960,273	5,901,362	5,860,000	6,060,000	6,060,000
Administration Expense					
Directors	45,314	15,932	55,000	55,000	55,000
Depreciation	2,887	2,235	3,000	3,000	3,000
Risk Management	69,535	43,821	70,000	70,000	80,000
Public Relations	14,879	3,310	22,000	42,000	45,000
Office	87,903	68,539	100,000	100,000	100,000
Financial/Professional	93,478	83,147	100,000	100,000	100,000
Personnel	740,363	776,944	815,000	830,000	830,000
Total Administrative Expenses	1,054,359	993,927	1,165,000	1,200,000	1,213,000
Total Operating Expense	5,014,632	6,895,289	7,025,000	7,260,000	7,273,000
Change in Net Position	\$ 2,183,641	\$ 234,421	\$ 635,207	\$ 550,207	\$ 692,000

Utah Counties Indemnity Pool
Sonya White, Chief Financial Officer
5397 S Vine Murray, UT 84107-6757
sonya@ucip.utah.gov
801.307.2113

BYLAWS OF THE UTAH COUNTIES INDEMNITY POOL

These Amended Bylaws are adopted by the Board of Directors of the Utah Counties Indemnity Pool (“Pool”) in accordance with the Interlocal Cooperation Agreement entered into by the Members of the Pool, each of which hereby agrees to abide by the terms and conditions of these Amended Bylaws and all actions taken pursuant hereto.

ARTICLE 1. Authority.

- 1.1 These Bylaws are amended pursuant to the provisions of the Amended Interlocal Cooperation Agreement.
- 1.2 These Bylaws may be amended and shall continue in effect until amended as provided herein.
- 1.3 The Pool shall have all powers necessary or desirable to achieve the purposes of the Pool as set forth in the Agreement and these Bylaws.

ARTICLE 2. Definitions.

As used in these Bylaws, the following terms shall have the meaning hereinafter set out:

- 2.1 **Agreement or Amended Agreement.** The Amended Interlocal Cooperation Agreement for Utah Counties Indemnity Pool.
- 2.2 **Alternate Representative.** An individual authorized by a Member to vote in place of the Member’s Representative if the Member’s Representative is unable to
- 2.3 **Board of Directors or Board.** The Board of Directors of the Utah Counties Indemnity Pool.
- 2.4 **Board Meeting.** A meeting of the Board of Directors where a quorum is present and for which proper notice has been provided in accordance with Utah law.
- 2.5 **Bylaws or Amended Bylaws.** The Amended Bylaws of the Utah Counties Indemnity Pool.
- 2.6 **Code, Statute or Utah Law.** The Utah Code, including Utah Code Ann. Titles 11, 63G and 31A, as amended from time to time.
- 2.7 **County or Counties.** One or more of the twenty-nine counties of the State of Utah.
- 2.8 **County Related Entity.** A political subdivision of the State of Utah that provides services similar to those provided by Utah counties, or which provides a service to Utah counties.
- 2.9 **Chief Executive Officer.** The person designated by the Board of Directors as Chief Executive Officer of the Utah Counties Indemnity Pool.

- 2.10 **Director.** An individual member of the UCIP Board of Directors.
- 2.11 **Member.** A county or county related entity that is a party to the Amended Interlocal Cooperation Agreement.
- 2.12 **Membership Meeting.** A meeting of the Members of the Utah Counties Indemnity Pool where a quorum is present and for which proper notice has been provided in accordance with the Agreement and Bylaws.
- 2.10 **Officer or Officers.** The President, Vice-President, or Secretary-Treasurer elected in accordance with these Amended Bylaws.
- 2.11 **Pool.** Utah Counties Indemnity Pool, an Interlocal entity.
- 2.12 **Representative.** The person designated pursuant to Article 4.7(b) to be a Member's official representative for the purposes of representing the Member by casting the Member's vote at a Membership Meeting.
- 2.13 **Risk Coordinator.** The person designated pursuant to Article 4.7(j) to be a Member's primary contact with the Pool.
- 2.14 **Sponsoring Member.** A UCIP Member which is a County that sponsors the membership of a county related entity pursuant to Article 4.3(a)iii.
- 2.15 **Surplus.** The amount shown as Net Position on the audited financial statements of the Pool.
- 2.16 **Director.** A natural person elected or appointed in accordance with the Agreement to a Director position on the Board.

ARTICLE 3. Purpose.

- 3.1 The Pool is formed, financed, organized, and shall operate in accordance with the Agreement and the provisions of these Bylaws.

ARTICLE 4. Members.

- 4.1 Membership in the Pool is limited to Utah counties and county related entities that properly enter into the Agreement.
- 4.2 Counties and county related entities, including former Members, may be admitted to the Pool after its formation only upon approval of the Board and subject to the conditions set out in the Agreement, these Bylaws and such additional conditions as the Board may from time to time require.
- 4.3 County related entities may participate in UCIP as a separate Member pursuant to the following:
- (a) To be eligible as a separate UCIP Member a county related entity must:

- i. have statutory authority to enter into an Interlocal Agreement;
- ii. be able to meet the Member obligations enumerated in the UCIP Interlocal Agreement and Bylaws;
- iii. be sponsored by a participating Member County by resolution of the Member's governing body; and
- iv. provide services which are beneficial to the sponsoring Member County or county government generally.

(b) In addition to the requirements of eligibility under 4.3 (a):

- i. A county related entity that is an Interlocal Agency must be organized and operated pursuant to Title 11, Chapter 13 of the Utah Code, and the Sponsoring Member must be a member of the Interlocal Agency;
- ii. A county related entity that is a Special Service District must be organized and operated pursuant to Title 17D, Chapter 1 of the Utah Code;
- iii. A county related entity that is a Local Building Authority or Municipal Building Authority must be organized and operated pursuant to Title 17D, Chapter 2 of the Utah Code;
- iv. A county related entity that is a Conservation District must be organized and operated pursuant to Title 17D, Chapter 3 of the Utah Code;
- v. A county related entity that is a Local District must be organized and operated pursuant to Title 17B of the Utah Code, and all members of the Board of the Local District must be appointed by the governing body of the Sponsoring Member.
- vi. A county related entity that is a Recreation Board must be organized and operated pursuant to Title 11, Chapter 2 of the Utah Code;
- vii. A county related entity that is a Community ~~Development or Renewal~~ Reinvestment Agency must be organized and operated pursuant to Title 17C, ~~Chapter 1~~ of the Utah Code;
- viii. A county related entity that is a County Health District or multi-county Health District must be organized pursuant to Title 26A of the Utah Code;

4.4 Members shall be classified as one of the following member types:

- (a) Equity Member; and
- (b) Non-equity Member.

Equity members shall be included in the calculation of equity as described in the Agreement and these Bylaws. Non-equity Members shall not be included in calculations

of, nor shall they have any ownership interest in, the member equity of the pool. Non-equity Members do not have a right to distributions of dividends, however non-equity Member status does not restrict those members from being included in distribution of dividends approved by the Board of Directors, and any dividend paid to a Non-Equity Member shall be at the Board's sole discretion.

4.5 Members shall also be classified as either:

- (a) Voting; or
- (b) Non-voting members.

Members which are counties shall be voting members. Members which are not counties shall be non-voting members.

4.6 Members shall meet at least once annually. A Membership Meeting may be called by the Board or President pursuant to a procedure to be established by the Board, or upon written request executed by at least 30 percent of the Members.

- (a) Notice of any Membership Meeting shall be mailed to each Member at least 15 days in advance.
- (b) The President, Vice President, or Secretary-Treasurer of the Board shall preside at the Membership Meeting or the President's designee if no other Officer is present at the meeting.
- (c) A majority of the Voting Members shall constitute a quorum to do business.
- (d) Proxy voting shall not be allowed.
- (e) Each Member shall be entitled to one vote on each issue before the membership at any Membership Meeting, to be cast by its Representative or Alternate Representative if the Representative is unable to vote. The Representative and Alternate Representative shall be designated by the Member in accordance with Article 4.7(b) of the Bylaws.
- (f) The location of Membership Meetings will be as determined from time to time by the Board.

4.7 Members shall have the obligation to:

- (a) Pay promptly all contributions and other payments to the Pool at such times and in such amounts as shall be established in accordance with these Bylaws. Annual contributions are due on or before the first day of January of the applicable fund year. Members making payments, or portions thereof, postmarked after January 31 shall be charged interest calculated daily at two percent above the rate that the Pool would have earned if the contributions had been deposited with the Public Treasurers Investment Fund (PTIF), subject to a \$10.00 minimum late fee.

- (b) Designate in writing a Representative and one or more Alternate representatives for the Membership Meetings. Each Representative and Alternate Representative must be an elected or appointed officer or employee of a Member and must be appointed by majority vote of the governing body or by the county executive or county mayor of the Member to be the Member's official Representative for the purposes of casting the Member's vote at a Membership Meeting. An Alternate Representative may exercise all the powers of a Representative during a Membership Meeting, in the absence of the Representative.
- (c) Allow the Pool, its Chief Executive Officer, agents, contractors, employees and officers reasonable access to all facilities and records of the Member as required for the administration of the Pool and implementation of the Agreement, the Bylaws and policies of the Board.
- (d) Cooperate fully with the Pool's attorneys, its Chief Executive Officer, and any other agent, contractor, employee or officer of the Pool in activities relating to the purposes and powers of the Pool.
- (e) Provide information requested by the Pool, its Chief Executive Officer, and any other agent, contractor, employee or officer of the Pool, as reasonably required for the administration of the Pool.
- (f) Allow the Pool, and attorneys and others designated by the Pool, to represent the Member in the investigation, settlement and litigation of any claim within the scope of loss protection furnished by or through the Pool and also to deny coverage for any claims settled by a Member or for any monies paid by a Member toward claims without the prior written approval of the Pool.
- (g) Follow the claims, loss reduction and prevention, and risk management policies and procedures established by the Board.
- (h) Report to the Pool, in the form and within the time required by the Board, all incidents or occurrences that could reasonably be expected to result in a covered claim to the Pool under the Coverage Addendum.
- (i) Report to the Pool, in the form and within the time required by the Board, the addition of new programs, facilities and exposures or the significant reduction or expansion of existing programs and facilities covered under the Coverage Addendum of these Bylaws.
- (j) Designate a Risk Coordinator who shall act as the Member's primary contact with the Pool.

ARTICLE 5. Board of Directors.

5.1 The Board shall:

- (a) Perform all duties required by Utah law, the Agreement, and these Bylaws.

- (b) Obtain and provide to Members at least annually an audit of the finances of the Pool performed by an independent certified public accountant. Providing Members access to the audit of finances of the Pool on the Pool's website or the Utah Office of State Auditor's website meets the Board's duty to provide the audit to Members.
- (c) Provide for at least quarterly financial statements to account for income, expenses, assets and liabilities of the Pool.
- (d) Provide at least annually for an actuarial review of the Pool's liabilities for losses and loss adjustment expenses.
- (e) Adopt a budget annually and report the budget to the Members. Providing Members access to the budget on the Pool's website or the Utah Office of State Auditor website meets the Board's duty to provide the budget to Members.
- (f) Require that fidelity bonds or appropriate insurance, in an amount to be determined by the Board, be in effect for employees of the Pool, and every other person having access to moneys of the Pool.
- (g) Appoint an Audit Committee to review the financial statements, actuarial analysis, make reports to the Board on the financial affairs of the Pool, and make an annual report to the members regarding the financial affairs of the Pool.
- (h) Appoint a Nominating Committee to solicit nominations for available elected Director positions. Any elected official of a Member or any Director may nominate eligible persons to run for available elected Director positions. Nominations will be received at the Pool office no later than 30 days prior to the meeting at which the election is scheduled. The Pool will verify that each nominee is willing to serve if elected before forwarding the nominations to the Nominating Committee. The Nominating Committee shall review the nominations and select by a majority vote not more than three names to be placed on the ballot for each available elected Director position. A person may not be nominated and placed on the ballot for more than one available elected Director position. In the event that no nominations are received for one or more available elected Director positions, the President of the Board of Directors can solicit nominations from the floor on the following conditions:
 - i. The nominee is eligible to serve as a Director in accordance with Section 5 of the Agreement; and
 - ii. The nominee, if present, expresses a willingness to serve, or, if not present, the Pool has verified that the nominee has expressed a willingness to serve.
- (i) Adopt and maintain an investment policy as an addendum to these bylaws to state the manner in which funds of the Pool may be invested.
- (j) Adopt and maintain a Coverage Addendum as an addendum to these bylaws to state the manner and extent to which Members will be indemnified from the assets of the Pool.

(k) Exercise their responsibility to the Pool and Member counties in the following way:

- i. First, to the mission of the Pool, to maintain financial and managerial integrity, and to serve all counties fairly;
- ii. Second, to express the needs and concerns of the county(ies) that Board Member represents.

5.2 Directors will be reimbursed for reasonable and approved expenses incurred in attending Board meetings and in otherwise carrying out their responsibilities in accordance with the Reimbursement Policy adopted by the Board. UCIP will reimburse Directors for in-state travel by private vehicle at the rate allowed by the State of Utah Department of Finance at the time of travel, as well as for lodging and meals at actual cost, within the guidelines for travel and expense reimbursement adopted by the State of Utah Department of Finance. For Directors attending out-of-state conferences and business meetings as approved by the Board, UCIP will pay directly the registration, airfare and lodging expenses for the dates of the conference or meeting and up to two travel days for Directors arranging travel through the UCIP office. Directors will be paid per diem for out-of-state meals and incidental expenses for each day of the training and travel day(s) pursuant to the rates published by the State of Utah Department of Finance. Directors will also be compensated for necessary transportation expenses between the airport and lodging. Receipts for airfare, lodging and necessary transportation, paid by the Director, are required for reimbursement. A written statement by the Director will be required in place of a lost receipt. Reimbursement is made based on the least expensive reasonable method of travel. Expenses for guests who accompany Directors to UCIP meetings or to approved out-of-state training are the responsibility of the Director. UCIP will invoice Directors for any guest expenses paid by UCIP. However, there will be no charge for guests attending business meals hosted by and at the invitation of the Chief Executive Officer. Requests for reimbursement shall be submitted within 60 days of completion of a trip.

5.3 Directors will be elected in accordance with Section 5 of the Agreement. Notwithstanding Article 4.6(e) only Members of the class of county which a Director will represent may vote for Directors nominated to serve pursuant to Section 5.1(d) through (g) of the Agreement. Election of Directors shall be conducted by written secret vote. A simple majority of those voting in the election will determine the nominee elected to the position. In the event of a tie vote, a coin flip will be conducted to determine the outcome of the election. The Director conducting the coin flip will determine which candidate will be considered "heads" prior to flipping the coin.

ARTICLE 6. Officers, Meetings, Procedures.

6.1 The principal offices of the Board shall be: president, vice-president and secretary-treasurer. The principal offices shall be held by three separate natural persons. Officers shall be elected by and from among the Directors, at the first Board meeting following each annual meeting of the Members. The Board shall establish the powers and duties of each officer, consistent with these Bylaws, and the Agreement. All Members of the Board shall have full voting rights. The president shall preside over meetings of the Board and of the Members and shall perform such other duties as may be prescribed from time to time by

the Board and the Members. The vice-president shall exercise the powers of the president in the absence of the president, and the secretary-treasurer shall exercise the powers of the president in the absence of the president and vice-president.

- 6.2 The Board shall fix the date, time and place of regular meetings that are scheduled in advance over the course of a year. Meetings may be called by the president, or by any five Members of the Board, by written notice mailed at least ten days in advance to all Directors or by unanimously executed waiver of notice. Emergency meetings of the Board may be held to consider matters of an emergency or urgent nature, after an attempt has been made to notify all Board Members and a majority votes in the affirmative to hold the meeting. Notice, including public notice, of all meetings and the agenda shall comply with applicable laws of the State of Utah.
- 6.3 Seven Directors shall constitute a quorum to do business. All actions of the Board shall require a quorum and a majority vote of the Directors present, except where a different vote is required by the Agreement or these Bylaws.
- 6.4 The Board shall adopt such policies and procedures as it deems necessary, required or desirable for the conduct of its business.
- 6.5 Any or all Directors may participate in any meeting of the Board by means of an electronic meeting as defined in Code, and in accordance with the Board's Electronic Meeting Policy. Participation by such means shall constitute presence at the meeting.
- 6.6 The Board shall establish its own rules of order that are not in conflict with the laws of the State of Utah, the Agreement, and other specific provisions of these Bylaws.
- 6.7 A Director's position may be declared vacant by official action of the Board of Directors when the Director has accumulated two consecutive unexcused absences at duly called meetings for which the Director has received notification. Excused absences will be granted only with advance notice received by the UCIP offices or a member of the Board of Directors prior to the Board meeting and approved by formal action of the Board.

ARTICLE 7. Financing.

- 7.1 All monies of the Pool, and earnings thereon, shall be held in the name of and for the use and benefit of the Pool.
- 7.2 The Board shall establish Member contributions pursuant to guidelines established by the Board from time to time.
- 7.3 Surplus of the Pool shall be attributable to the Members as equity. Equity in the Pool shall be used to satisfy the surplus requirements established by the Board and any applicable regulation, and next to repay any outstanding debentures after which refund of surplus in the form of dividends to Members may be considered. Any refund of surplus moneys shall be consistent with policies adopted by the Board.
- 7.4 Investments of monies of the Pool shall be limited to those investments permitted by the State Money Management Act, Utah Code Ann. §51-7-1 et seq. (2002), as amended.

7.5 Member's equity in UCIP shall be calculated as follows:

- (a) The ratio of each member's contributions to the total contributions shall be computed for each fund year.
- (b) The member's contribution ratio shall be multiplied by the total surplus, (less any borrowed surplus), attributable to a fund year as stated in the most recent monthly financial statement. A member's total equity will be the sum of the yearly amounts for each fund year for which that member was a participating member in UCIP.
- (c) In the event that the surplus amount is a negative number, a member's equity will be decreased using the same method of calculation as above.
- (d) In the event of a termination of membership, the terminated member shall lose and have no claim to any equity in UCIP. The equity formerly attributed to that member for each fund year shall be allocated to the remaining counties who were members during that fund year.
- (e) The Board of Directors in its sole discretion shall determine if and when equity is distributed.

ARTICLE 8. Withdrawal and Termination.

- 8.1 Any Member may withdraw from a joint purchase program, or terminate its membership in the Pool in accordance with the Agreement.
- 8.2 Withdrawal or termination from the Property/Liability program shall be considered termination of membership.

ARTICLE 9. Involuntary Termination of Membership.

- 9.1 The Board may terminate a Member that fails to pay a contribution due the Pool within sixty days of the due date, unless time for payment is extended by the Board and payment is made within the extended period. A notice of failure to pay a contribution due the Pool shall be mailed to the Member at least 30 days prior to the date of termination. Coverage and payment of claims shall terminate effective the first date for which the unpaid contribution was calculated for. If the unpaid contribution is additional contribution resulting from an audit, coverage and payment of claims shall terminate effective on a date calculated on a pro-rata basis of the unpaid contribution to the contribution paid for the audit period. A termination of membership under this paragraph shall not be subject to the provisions of Article 9.2.
- 9.2 Any membership in the Pool may be terminated by majority vote of the Board or by a three-fourths vote of the Members for failure of the Member to carry out any other obligation of the Member.
- 9.3 Since the Pool is a cooperative endeavor based on mutual advantage, when in the judgement of the Board of Directors, a Member county acts in a manner inconsistent with

the Pool's shared goals, or jeopardizes the Pool's shared assets or obligations, or otherwise harms the shared interests of the Pool and its Members, the Board of Directors may terminate a Member by three-fourths vote. The purpose of this provision is to address circumstances where a Member county intentionally acts in ways detrimental to the shared interests of the Pool. The Board will not terminate a Member under this provision merely due to an unusual number or amount of claims.

9.4 Any termination under 9.2 will be subject to the following:

- (a) The Member shall receive written notice from the Board of the alleged failure and shall be given not less than 30 days in which to correct the alleged failure, along with notice that termination of membership could result if the failure is not corrected.
- (b) The Member may request a hearing before the Board prior to the termination. The request shall be made in writing to the Board at least ten business days before the end of the period given by the Board to correct the alleged failure. The Board shall present the case for termination of membership at the hearing and the affected Member may present its case. A Board Member of the affected Member shall not be counted in determining a quorum or the number of votes required, nor shall the Board Member representative of such Member be entitled to vote on the termination.
- (c) If a request for hearing is not received pursuant to Article 9.2(b) of the Bylaws and if the failure is not corrected within the time required by the Board's notice, or any extension of such time as the Board may grant, the Board may terminate the membership.
- (d) The Board shall provide the Member at least ten days prior written notice of the time and place of any requested hearing, and the proposed termination of membership may not take effect until such time after the conclusion of any hearing as the Board may set.

9.5 Termination of membership shall be in addition to any other remedy that may exist.

9.6 A Member shall lose all voting rights and any claim of title or interest to any asset of the Pool upon involuntary termination of its membership to the same extent as if the termination were voluntary. The coverage and payment of claims after the effective date of a Member's termination shall be consistent with the Agreement and these Bylaws.

9.7 Notwithstanding Article 9.6 an involuntarily terminated Member may have its equity interest restored by majority vote of the Board if the Member is approved for membership within 12 months of the termination.

ARTICLE 10. Dissolution and Disposition of Property.

10.1 The Pool may be dissolved by the Members as provided in the Agreement. In the event of voluntary dissolution of the Pool, the assets of the Pool not used or needed for the purposes of the Pool, including its contractual obligations, shall be distributed, as determined by the

Board, only to Utah counties which are Members of the Pool at the time of dissolution. The Members of the Pool at the time the vote is held to dissolve the Pool shall continue to be considered Members of the Pool until the final disposition of property and dissolution of the Pool is complete.

- 10.2 Upon partial or complete dissolution of the Pool by the Members in accordance with the Agreement, the Board shall determine, consistent with these Bylaws, all other matters relating to the disposition of property and dissolution of the Pool by a two-thirds vote of all Directors.
- 10.3 The Board shall serve as directors for the disposition of property or funds, payment of obligations, dissolution and winding up of the affairs of the Pool. Any vacancy in the position of an elected Director after disposition of the Pool has begun may be filled by majority vote of the remaining Directors until the next annual meeting of the Members, at which time the Members shall elect a person to fill the vacancy for the unexpired term.

ARTICLE 11. Liability of Board, Officers and Employees.

- 11.1 It is the intent of the Pool to provide the broadest possible immunity from personal liability to each Director, officer, and employee of the Pool allowed by applicable laws of the State of Utah including, but not limited to, the Governmental Immunity Act, the Corporations Code and the Insurance Code, as amended from time to time. The Pool shall defend and indemnify the Directors, officers and employees of the Pool against any and all expense, including attorney fees and liability expenses, sustained by them or any of them in connection with any suit or suits which may be brought against them involving or pertaining to any of their acts or duties to the fullest extent allowed by the laws of the State of Utah. The Pool shall purchase liability or other appropriate insurance or coverage as a Member of UCIP providing coverage for the Directors, officers and employees of the Pool. Nothing herein shall be deemed to prevent compromises of any litigation where the compromise is deemed advisable in order to prevent greater expense or cost in the defense or prosecution of such litigation.

ARTICLE 12. Mandatory Pre-Litigation Mediation.

- 12.1 To the extent permitted by any applicable reinsurance or excess insurance, if the Board or its authorized representative and a Member disagree on whether a loss is covered through the Pool or on the amount of a covered loss, the Board or its authorized representative or the Member may not file litigation until they have submitted to mediation as follows:
 - (a) Any claim brought against the Pool by a Member must fully comply with the Utah Governmental Immunity Act.
 - (b) The Board or its authorized representative and the Member shall agree on the selection of the mediator. If the parties cannot agree within 30 days, the Board shall select the mediator.
 - (c) If mediation does not result in an agreement between the parties, the Board or its authorized representative and the Member can move forward to litigate the issue in accordance with Utah law and rules of procedure.

- (d) Each party will pay the attorney's fees and expenses they incur and share the expenses of the mediator equally.

ARTICLE 13. General Provisions.

- 13.1 The laws of Utah shall govern the interpretation and performance of these Bylaws.
- 13.2 In the event that any portion of these Bylaws is held invalid or unenforceable, such invalidity or unenforceability shall not affect other portions, and these Bylaws are expressly declared to be severable.
- 13.3 These Bylaws do not relieve any Member of any obligation or responsibility imposed upon it by law except to the extent that actual and timely performance thereof by the Pool satisfies such obligation or responsibility.
- 13.4 All moneys received by the Pool are public funds, including earned interest, derived from its Members, which are counties and county related entities within the State of Utah.
- 13.5 It is the intention of the Members that the Pool and any income of the Pool not be subject to taxation. The Board and the Members shall cooperate in such respects, including amending these Bylaws, as reasonably necessary to establish and maintain the non-taxable status of the Pool.
- 13.6 Except as permitted in these Bylaws, the Agreement and amendments thereto, neither the Board nor any other person or entity is authorized to incur liabilities or obligations or enter into contracts on behalf of the Members.
- 13.7 In the event of the payment of any loss by the Pool under the Agreement, the Pool shall be subrogated to the extent of such payments to all the rights of the Member against any other person or other entity legally responsible for damages for such loss, and in such event the Member agrees to render all reasonable assistance to effect recovery.

ARTICLE 14. Conflict of Interest and Disclosure.

- 14.1 Directors and the Chief Executive Officer shall not request, receive, or accept a gift or loan for themselves or another if:
 - (a) It tends to influence the Director or the Chief Executive Officer in the discharge of his or her official acts as a Director or Chief Executive Officer; or
 - (b) She/he within two years has been involved in any official act directly affecting the donor or lender or knows that he/she will be involved in any official act directly affecting the donor or lender in connection with his or her membership on the Board or as the Chief Executive Officer.
- 14.2 The prohibition set forth in Section 1 above shall not apply to:
 - (a) An occasional nonpecuniary gift, insignificant in value; or

- (b) An award publicly presented in recognition of public service; or
 - (c) A commercially reasonable loan made in the ordinary course of business by an institution authorized by the laws of the state to engage in the business of making loans; or
 - (d) A political campaign contribution, provided that such gift or loan is actually used in a political campaign and is subject to Utah law regarding such gift or loans.
- 14.3 Directors shall disqualify themselves from participating in any official action of the Board that affects a business in which that Director has a financial interest as defined in Sections 67-16-8 and 67-16-9 Utah Code Annotated 1953 as amended.
- 14.4 Directors shall not acquire a financial interest at a time when they believe or have reason to believe that it will be directly affected by their official action on the Board.
- 14.5 Directors and the Chief Executive Officer shall not use or divulge to any person confidential information acquired by virtue of their membership on, or participation with, the Board for their or another's private gain. Confidential information for the purpose of this paragraph shall be defined as all information disclosed or discussed in any meeting of the Board which is confidential under law, statute or practice and which is otherwise not available to the public.
- 14.6 The Chief Executive Officer and Chief Financial Officer of the Pool and each Director shall complete a disclosure form provided by the Pool at the first meeting of the Board during each fund year, or at the first meeting attended by a new CEO, CFO or Director. That completed form shall affirm the person's awareness of this bylaw requirement and either state that no described conflicts exist or make all required disclosures.
- 14.7 The information on the disclosures, except for the valuations attributed to the reported interests, shall be made available by the Secretary of the Board for inspection by any UCIP Member county representative. The valuation shall be confidential for all purposes except for proceedings for violation of the disclosure requirement of these bylaws.

ARTICLE 15. Conflict of Interest of Defense Counsel.

- 15.1 Defense provided to Members by the Pool under the Bylaws Coverage Addendum shall be provided by attorneys listed on the UCIP Defense Attorney list recommended by the Litigation Management Committee and approved by the Board of Directors.
- 15.2 As the UCIP defense counsel is provided to assist the County Attorney in fulfilling their statutory obligation to defend officers and employees of the county under U.C.A. 63G-7-902 and 17-18a-5-501, UCIP defense counsel must be approved by the Member County Attorney. If the Member County Attorney waives the use of UCIP defense counsel by not approving defense counsel selected by UCIP from the UCIP Defense Attorney list, UCIP will owe no obligation to provide defense counsel to the Member or any of its officers or employees.

- 15.3 Attorneys listed on the UCIP Defense Attorney list shall not represent or consult with any plaintiff in any civil action in which any defendant is a UCIP Member.
- 15.4 Attorneys employed by, or associated with, law firms listed on the UCIP Defense Attorney List shall not represent or consult with any party in a civil action adverse to any person or entity covered by UCIP.
- 15.5 Attorneys employed by, or associated with, law firms listed on the UCIP Defense Attorney List shall not represent or consult with any defendant in a criminal action prosecuted by the County Attorney's Office of any Member County.
- 15.6 Attorneys listed on the UCIP Defense attorney list shall not represent or consult with any elected official or employee of any Member County in their official or individual capacity without the express consent of UCIP. Attorneys listed on the UCIP Defense Attorney list shall agree that such consent may place them in a conflict of interest position which would exclude them from consideration of being assigned as defense counsel on actions filed against the elected official or the Member with which they serve.
- 15.7 Conflicts as described above may be waived only after full disclosure to, and written agreement of, the involved Member and UCIP.

ARTICLE 16. Effective Date and Term.

- 16.1 The effective date of these ~~amended~~ Bylaws is ~~February 21, 2019~~ October 28, 2021, and shall remain in effect until amended by the UCIP Board of Directors in accordance with the Interlocal Agreement.

Dated this _____ day of _____, 2021

By: _____

Print Name: Bruce Adams

Title: President

ATTEST:

By: Karla Johnson

Print Name: _____

Title: Secretary/Treasurer

Date: _____

UCIP Membership Application Summary

Name of Entity: Upper Community Recreation District

Sponsoring County: Duchesne County

Type of Membership Applied for: Non-Equity

Enabling Statutes and Services Provided: 17D District oversees operation and maintenance of the Altamont Park, Bluebell Park, Altamont Rodeo Grounds as well as Youth Sports and Community Events.

Risk Factors:

Property - \$754,300 (Estimated)

Auto - 0

Employees – 0

Board Members- 7

Annual Revenue- \$100,000

Liability -

Loss History – N/A

Additional Notes: District property consists of pavilions, playgrounds, basketball courts, track, baseball fields, amphitheater, concession stands, restrooms and bleachers.

Proposed Liability Limits: **\$5,000,000**

Current Liability Limits: N/A-New Entity

UCIP Annual Contribution: \$

Current Insurance Premium: **N/A**

Staff Recommendation:

MEMORANDUM

TO: UCIP Board of Directors
FROM: Johnnie Miller
DATE: October 28, 2021
RE: Personnel Policy

Discussion/Direction Items:

1. Dental, Health, Vision Benefits. At what date should benefits end for employees terminating employment?
2. Dental, Health, Vision Benefits. Include early retirees, a former employee who are under age 65, option to pay UCIP 102% of the monthly rate, prior to 18 months, to continue group dental, health vision insurance and pay UCIP 130% of the monthly rate, after 18 months, to continue group health insurance?
3. Sick Leave. Define use of allowable occasions that an employee may use sick leave.
4. Bereavement Leave. Define allowable occasions that an employee may use bereavement leave.
5. Inclusion of 'at will' employment language.

New Structure of Personnel Policy:

Employee Compensation Policy
Employee Discipline Policy
Employee Discretionary Benefits Policy
Employee Grievance and Appeal Process Policy
Employee Leave Policy
Employee Retirement Policy
Employee Standards of Conduct Policy
Employee Termination Policy

JRM/sjw

STRUCTURE of the BOARD

Representing	Present Board	County	Class	Office	Unrepresented	Nominees
Second <i>Davis, Washington, Weber</i>	Bob Stevenson	Davis	Second	Commissioner	Box Elder (2002)	
	Victor Iverson	Washington	Second	Commissioner	Daggett	
	Scott Jenkins	Weber	Second	Commissioner	Emery (2014)	
Third <i>Box Elder, Iron, Uintah</i>	Mike Wilkins (2021)	Uintah	Third	Clerk/Auditor	Iron (2020)	
					Juab (2014)	Tom Kotter Stan Summers
					Millard (2017)	Jon Whittaker Mike Wilkins III
Fourth <i>Duchesne, Juab, Millard, Morgan, San Juan, Sanpete, Sevier, Wasatch</i>	James Kaiserman (2022)	Wasatch	Fourth	Surveyor	Piute (2012)	
					Sanpete (1992)	
					Sevier (2013)	
Fifth-Sixth <i>Beaver, Daggett, Emery, Garfield, Kane, Piute, Rich, Wayne</i>	William Cox (2023)	Rich	Sixth	Commissioner	Wayne	
At Large	Bruce Adams (2024)	San Juan	Fourth	Commissioner		
	David Tebbs (2021)	Garfield	Fifth	Commissioner		Irene Hansen David Tebbs
	Mark Whitney (2023)	Beaver	Fifth	Commissioner		
Audit Law Enforcement Litigation Management Personnel	Karla Johnson (2022)	Kane	Fifth	Clerk/Auditor		
	Blaine Breshears (2022)	Morgan	Fourth	Sheriff		
	Christopher Crocket (2023)	Weber	Second	Attorney		
	Melissa Yergensen (2024)	Duchesne	Fourth	Personnel Director		

Present Board Votes by Class

Second	4
Third	1
Fourth	4
Fifth	3
Sixth	1

Appointed by Member
Appointed by Board
Up for Election

NOMINEES

THIRD CLASS REPRESENTATIVE

Tom Kotter, Box Elder County
County Auditor eleven years. BS
Accounting, Minor Operations
Management Utah State University.

Jon Whittaker, Iron County
County Clerk seven years.

Mike Wilkins, Uintah County (incumbent)
County Chief Deputy Clerk/Auditor twelve
years. County Clerk/Auditor eighteen years.

AT LARGE REPRESENTATIVE

Irene Hansen, Duchesne County
County Commissioner

Stan Summers, Box Elder County
County Commissioner

David Tebbbs, Garfield County (incumbent)
County Commissioner seven years. Bryce
Canyon Mayor four years City
Council/Treasurer two years. BS Finance
Southern Utah University.

FINANCIALS

AUDIT RESULTS 2020

BALANCE SHEET

Current Assets	15,334,043
Long Term Investments	1,029,418
Capital Contributions	3,564,807
Property and Equipment	535,714
Deferred Pension Outflows	132,055
Total	20,596,037

Current Liabilities	11,118,092
Net Pension Liability	163,821
Deferred Pension Inflows	87,645
Capital Investments	529,241
Unrestricted	8,697,238
Total	20,596,037

INCOME STATEMENT

Income	7,305,704
Underwriting Expense	5,848,378
Administrative Expense	1,048,778
Net Position	9,226,479

APPROVED BUDGET 2021

Income	7,660,207
Underwriting Expense	5,860,000
Administrative Expense	1,165,000

TENTATIVE BUDGET 2022

Income	\$7,965,000
Underwriting Expense	\$6,060,000
Administrative Expense	\$1,213,000

WELCOME



ANNUAL

MEMBERSHIP MEETING

NOVEMBER 11, 2021

RIB & CHOP HOUSE
1676 S Convention Center Dr
St George UT 84790

AGENDA

ROLL CALL

APPROVAL OF MINUTES

INTRODUCTION OF NOMINEES

ELECTIONS

FINANCIAL REPORT

CEO REPORT

STAFF

Johnnie Miller
Chief Executive Officer

Sonya White
Chief Financial Officer

Korby Siggard
Claims Manager

Marty Stevens
Operations Specialist

Riley Millar
Education and Training Specialist

UTAH COUNTIES INDEMNITY POOL
5397 S Vine St Murray UT 84107

BOARD

Bruce Adams, President, San Juan County

William Cox, Vice President, Rich County

Karla Johnson, Sec/Tres, Kane County

Blaine Breshears, Morgan County

Christopher Crocket, Weber County

Victor Iverson, Washington County

Scott Jenkins, Weber County

James Kaiserman, Wasatch County

Bob Stevenson, Davis County

David Tebbs, Garfield County

Mark Whitney, Beaver County

Mike Wilkins, Uintah County

Melissa Yergensen, Duchesne County

UTAH COUNTIES INDEMNITY POOL
801-565-8500 / 800-339-4070

SPONSORS

DIAMOND

Blake Hamilton
Dentons Durham Jones & Pinegar

Bart Kunz
Goebel Anderson

Jesse Trentadue
Sutter Axland

GOLD

SILVER

BRONZE

Mary Jean King
By the Numbers Actuarial Consulting

Mark Hessel
HCA Asset Management

GIFT TO MEMBERS

Misty Alessandri, Blake Green
WCF Insurance

Pam Woll
Whitney Advertising & Design

UTAH COUNTIES INDEMNITY POOL
ucip.utah.gov